

BYLAWS
of
THE DEMOCRATIC PARTY
OF
MULTNOMAH COUNTY
As adopted January 8, 2009 and amended March 12, 2009

ARTICLE I
Name and Purposes

Section 1- Name

The name of this organization shall be the Democratic Party of Multnomah County ("the Party"). All voters legally registered as Democrats, and residing, in Multnomah County, Oregon, are members of this organization and of the Democratic Party of Oregon "DPO").

Section 2- Purposes

- A. The purposes of the Party shall be to:
- B. Organize Democrats within Multnomah County;
- C. Develop, adopt and support a party platform;
- D. Elect Democratic candidates;
- E. Represent Democrats at the Congressional District and State Central committees; and
- F. Promote the positive exchange of ideas through education and debate.

Section 3- Powers

The Party shall have and may exercise all powers needed to manage its affairs and transact its business consistent with law, the bylaws of the DPO, and these Bylaws. The Multnomah County Democratic Central Committee ("Central Committee" or "MCDCC") shall be the governing body of the Party.

Section 4- Affirmative Action

The Party shall strive to achieve the widest and fairest representation of its members in its organization and activities. All business shall be conducted so as to assure the fair and open participation of all interested Party members. Discrimination in the conduct of Party affairs on the basis of race, gender, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, disability, or marital status shall be prohibited.

ARTICLE II Central Committee

Section 1- Powers

The Central Committee shall have the power to:

- A. Elect its officers;
- B. Fill vacant Precinct Committee Person positions;
- C. Call for and receive reports from the Administration Committee, the Executive Committee, the standing committees, and any special or ad hoc committees;
- D. Act upon proposed resolutions as provided in these Bylaws;
- E. Establish rules and procedures for the organization and conduct of the County Democratic Platform Convention; and
- F. Take such action as it deems appropriate to further the purposes and goals of the Democratic Party.

Section 2- Membership

Members of the MCDCC shall consist of all Democratic Precinct Committee Persons ("PCP's") elected or appointed in Multnomah County and any Democratic legislator who lives in and is a PCP of another county and who represents a portion of Multnomah County.

Section 3- Resignation-

A member of the MCDCC may resign by written notice to the Chair or to the Multnomah County Clerk (ORS 248.024). The Chair shall promptly notify the Multnomah County Director of Elections of the resignation.

Section 4- Recall and Removal

- A. A Precinct Committee Person elected in a primary election may be recalled only by the voters in that precinct in accordance with Oregon statute (presently ORS 248.026).
- B. A person appointed to fill a Precinct Committee Person vacancy may be removed as provided by law (ORS, Ch. 248) and as follows:
 1. An appointed PCP may be removed by vote of the MCDCC upon the petition of his or her District Leader and at least five other PCPs, submitted to the Administration Committee, for refusing to participate as a PCP, active espousal of candidates or policies inimical to the principles or goals of the Party, or behavior causing harm to the Party.
 2. Before an appointed PCP can face removal, the Administration Committee shall give the PCP and the Credentials Committee written notice of the proposed removal. The Credentials Committee shall provide a hearing for the petitioners and the PCP, and shall report findings of fact in writing to the Central Committee within 35 days of receiving the notice. The Central Committee shall vote on the proposed removal at its first meeting after 15 days following the date of the Credential Committee's report or 50 days after the removal petition is

referred to the Credential Committee, whichever first occurs.

Section 5 – Procedure When a PCP Moves

- A. Whenever a PCP moves his or her residence outside Multnomah County, that PCP shall be considered to have resigned as a PCP as of the date of the move.
- B. When a PCP moves to a residence within the county, and within the PCP's legislative district but outside the PCP's precinct, and there is a vacancy in the precinct moved to, or in an adjacent precinct, the PCP shall continue to be a PCP, and shall be assigned to a sub-area within his or her new precinct, or if there is no vacancy in that precinct, in an adjacent precinct.
- C. When a PCP moves within the County, but outside his or her legislative district, and a vacancy exists for which the PCP would be eligible in his or her new residence, the PCP may within 45 days of the move apply to the Party's Vice Chair to be a PCP in the new location, and upon that application, shall be assigned a sub-area without further action by the Party. If the moving PCP fails to timely apply the PCP shall be considered to have resigned.

Section 6- Vacancies

- A. The MCDCC may appoint any person to fill a PCP vacancy who registered as a Democrat in either the precinct in which the vacancy exists, or in a precinct which has a common boundary with the precinct in which the vacancy exists, and who is either present at the Party meeting when his or her application is considered, or has attended a regular Party meeting within the six months previous to that meeting.
- B. A candidate for a vacant Precinct Committee Person position shall submit an application to the Vice Chair on a form created for that purpose. The form shall provide space for name, address (both standard mail and electronic mail), telephone number, a brief biographical description of the applicant, a description of the applicant's previous involvement in the Democratic Party, and a brief statement of the applicant's reason(s) for seeking the appointment.
- C. The Vice Chair shall obtain verification from the Multnomah County Elections Department that the applicant is eligible, and upon verification cause to be published in the Party's newsletter or on its website the applicant's name, district and precinct of residence, and biographical description and statement of reasons as submitted by the applicant.
- D. The proposed appointment shall be voted on by the MDCCC at the first Party meeting occurring more than 7 days after publication of the application, and if approved, shall take effect immediately.

Section 7 – Precinct Sub-Areas

- A. Creation of Sub-Areas
The Administration Committee shall cause to be designated precinct sub-areas, to be drawn with appropriate lines on a street map of Multnomah County. The number of sub-areas in each precinct shall equal one-half the number of precinct persons authorized by Multnomah County for that precinct.

- B. Assignment of Sub-areas
 - 1. If there are two or fewer PCPs residing in a sub-area, those PCPs shall be assigned to that sub-area.
 - 2. In all other cases, PCP's shall be assigned to sub-areas by the District Leader for that District and the Vice Chair of the Central Committee. If the District Leader and Vice Chair cannot agree on any assignment, the assignment shall be made by the MCDCC Chair.

ARTICLE III

Officers of the Central Committee

Section 1 – Titles

The officers of the MCDCC shall be a Chair, Vice Chair, Recording Secretary, Communications Officer, Treasurer, and Historian.

Section 2- Eligibility

Any citizen of Multnomah County registered to vote as a Democrat for at least the preceding 180 days shall be eligible to hold any office of the Central Committee.

Section 3- Nomination and Election of Officers-

- A. Time for election:

Except as provided by Sections 6 and 7 of this Article III, officers shall be elected at the organization meeting as set forth in this Section and in Article IX, Section 1, of these bylaws.
- B. Notice:

Notice that officers named in Article III of these Bylaws will be elected at the organization meeting shall be published in at least one Newsletter preceding the organization meeting, and notice will be given at least fourteen (14) days prior to the organization meeting via email to all PCPs who have provided a working email address.
- C. Elections Committee:

The members of the Credentials Committee who are not candidates for Party office shall serve as the Elections Committee and shall elect the Elections Committee Chair. No person who publicly supports or opposes a candidate may serve as chair.
- D. Declaration of Candidacy, and Balloting
 - 1. Declaration of candidacy may be by oral statement at any regular meeting of the Central Committee or Executive Committee between August 1st and November 30th in even numbered years, by written declaration to the Vice Chair at least 7 days before the organization meeting, or by statement or nomination from the floor at the organization meeting.
 - 2. Only those candidates who declare their candidacy at least 7 days before the organization meeting shall have their names printed on the ballot distributed at the organization meeting; the ballots shall provide space for write-ins. There shall be separate ballots for each office listed in

Section 1 of this Article, for each Congressional District Committee's delegates and alternates, and for State Central Committee delegates and alternates.

3. Only those PCPs elected in the most recent preceding primary election who are present during balloting are eligible to vote.
4. Election will be by majority vote at the meeting, according to the procedures in Article IX of these bylaws.

Section 4- Term of Office

Officers shall be elected and serve for a term of two (2) years or until their successors have been elected and have qualified. Retiring officers shall deliver all property of the MCDCC to their successor. The term of office shall begin upon the announcement of the officer's election, by the Elections Committee, at the meeting at which the election takes place.

Section 5- Authority and Duties of Officers.

A. The Chair shall:

1. Lead the Party by inspiring the membership of the Democratic Party;
2. Be the principal spokesperson of the Democratic Party in Multnomah County;
3. Endeavor to strengthen the influence of the Party over the governments with which the citizens of Multnomah County are concerned;
4. Preside at all meetings of the MCDCC, the Executive Committee, and the Administration Committee;
5. Prepare and propose the program and agenda for each regular MCDCC meeting, Executive Committee meeting, and Administration Committee meeting;
6. With the approval of the Executive Committee appoint, and remove, a Parliamentarian, any legal counsel as may be necessary and all committee chairs except the Chair of the Credentials Committee;
7. Appoint the members at large of all standing committees other than the Credentials Committee.
8. Serve as an automatic delegate to the State Central Committee;
9. With the assistance and advice of the Administration Committee, supervise all business of the Central Committee, and any employees of the Central Committee. In exercising supervisory authority the Chair may direct the purchase of any supplies, services, or equipment on behalf of the Central Committee consistent with its budget or with resolutions of the Central Committee, provided however, the Chair shall not obligate the Central Committee on any contract exceeding \$250.00 without the approval of the Administration Committee, or more than \$1000.00 without the approval of the Executive Committee;
10. Serve as an ex-officio member of all standing committees except the Credentials Committee;
11. Appoint, with the advice of the Community Action Committee Chair and the approval of the Executive Committee, persons to serve as liaisons with organizations who wish to work with the Party in seeking common goals, which liaison persons shall serve as ex-officio

- members of the Community Action Committee; and,
12. Perform such other duties as may be directed by the MCDCC or its Executive Committee.
- B. The Vice Chair shall:
1. In the absence or incapacity of the Chair, perform the duties of the Chair;
 2. Maintain and update Precinct Committee Person files, verify the Party affiliation of applicants seeking appointment as PCPs, and prepare notification for the Chair to submit to the Director of Elections of all changes in Precinct Committee Persons;
 3. Serve as an automatic delegate to the State Central Committee;
 4. Chair the Credentials Committee, and appoint the members at large of that Committee; and,
 5. Perform such other duties as the MCDCC or its Executive Committee may direct.
- C. The Recording Secretary shall:
1. Prepare and maintain a permanent record of all minutes of the Central Committee, the Executive Committee, and the Administration Committee, and within 14 days of any meeting provide electronic copies of those minutes to all PCP's who have provided e-mail addresses to the party (see Article XV, Section 2, below);
 2. Provide written copies of the minutes of the last meeting of each body at the next meeting of that body, and make those minutes available to members of the Central Committee upon reasonable request; provided that minutes of the Administration or Executive committees dealing with personnel matters shall not be published without the express instruction of that Committee to do so;
 3. Submit a true copy of the minutes of each meeting to the County Chair within 10 days of the meeting; and
 4. Perform such other duties as the MCDCC or its Executive Committee may direct.
- D. The Communications Officer shall:
1. With the advice and consent of the Chair, appoint and supervise the activities of a media coordinator or coordinators, who will establish and maintain communication with print and electronic media, provided that the Communications Officer may choose to serve as the media coordinator;
 2. Assist and advise the webmaster who maintains the MCDCC website;
 3. Appoint, with the approval of the Executive Committee, or serve as, a newsletter Editor to design, produce, and distribute an MCDCC newsletter, (known, at the time of adoption of these By-laws, as "The Multnomah County Democrat") to be distributed to MCDCC members and subscribing members of the public at such frequencies as the Executive Committee shall decide;
 4. In coordination with the Community Action Committee, maintain communications with other units of the Democratic Party, and with other organizations which share the goals of the Democratic Party;
 5. Appoint, with the approval of the Executive Committee, Technical and Website coordinators, who will provide technical assistance and

- website management for the MCDCC; and,
6. Perform such other duties as the MCDCC or its Executive Committee may direct.
- E. The Treasurer shall:
1. Be custodian of all funds and securities of the MCDCC and any funds entrusted to it;
 2. Maintain appropriate records of funds of the MCDCC, and submit a report to each MCDCC meeting;
 3. File all reports required by any government agency;
 4. Prepare and submit to the Executive Committee an annual report for each fiscal year in time for the report to be published by the 90th day after the end of the fiscal year;
 5. Serve as a member of the Budget and Finance Committee; and,
 6. Perform any other duties customarily delegated to the office of the Treasurer, and such other duties as shall be directed by the MCDCC or its Executive Committee.
- F. The Historian shall:
1. During the final calendar quarter of his or her term submit an historical report to the Central Committee of the activities of the Party over the previous two years;
 2. Make, keep, and publish such other historical records as he or she finds appropriate;
 3. Solicit, collect and archive reports from Party officers and district leaders, and minutes or other records of Party committees and work groups;
 4. Serve as an ex-officio member of the Executive and Administration committees; and
 5. At the end of his or her term, turn over all records and related materials created or kept to his or her elected successor.

Section 6- Recall

An officer of the MCDCC may be recalled only as follows:

- A. The action shall originate by petition, signed by at least forty (40) members of the MCDCC, alleging incapacity, gross misconduct, or neglect of duty and describing with particularity the condition, acts, or failures to act the petitioners claim justify removal.
- B. The petitioners shall be empowered to call a meeting of the MCDCC to act upon the petition.
- C. Notice of the meeting shall be mailed at least fifteen (15) days before the meeting date and shall include copies of the petition and the agenda. The Chair shall make available the MCDCC membership list with postal and e-mail addresses to allow this mailing to occur. Refusal by the Chair to provide said lists within 10 days of actual receipt of a recall petition shall be deemed to be neglect of duty under this Section, and shall be sufficient grounds for the Chair's recall by the Central Committee.
- D. A motion to recall the officer shall be carried by 2/3 of the MCDCC members present and voting, or by a majority of the entire membership.
- E. Any office declared vacant by recall under this Section shall be filled by the Central Committee at the meeting in which the recall occurs, or at such

later meeting as the Central Committee, by majority vote of those present and voting, shall decide.

Section 7- Vacancies

- A. If the office of Chair becomes vacant, except by recall under Section 6 of this Article III, then the next highest ranking officer in the order listed in Section 1 of this Article III shall become the acting Chair until the next regular meeting of the MCDCC. At that time, the unexpired portion of the term shall be filled by a special election.
- B. In the case of the incapacity of the Chair, the Executive Committee shall have the power to appoint the Vice Chair as the temporary acting Chair for a period not to exceed 45 days, until the incapacity ends, or until the full MCDCC by majority vote at a meeting for which the meeting announcement included notice of the alleged incapacity, determines the incapacity is permanent and declares the position vacant, whichever occurs first.
- C. The Executive Committee may make temporary appointments to fill vacancies in any other offices, except for vacancies created by recall, pending election by the Central Committee at its next regular meeting, or at such later meeting as the Central Committee, at its next regular meeting, shall decide.

ARTICLE IV

State and Congressional District Committees

Section 1 - Definitions

- A. "Elected positions" as used in this Article IV means Delegates and Alternates to the State Central Committee (other than automatic delegates, that is, the Chair and Vice Chair of the MCDCC), and Delegates and Alternates to the Congressional District Committees.
- B. A "delegation" is made up of the Delegates and Alternates to a Committee.

Section 2- Election

- A. Delegates and Alternates to the State Central Committee shall be elected by a vote of the entire membership of the Central Committee present and voting at the Organization meeting. Positions will be filled in descending order of votes received. Ties in the last delegate or alternate position to be filled will be resolved by a coin flip.
- B. The Central Committee shall elect the number of delegates prescribed by the Democratic Party of Oregon and an equal number of alternates.
- C. Delegates and Alternates to each Congressional District Committee shall be elected by a vote of the membership residing in that Congressional District. Positions will be filled in descending order of votes received. Ties in the last delegate or alternate position to be filled will be resolved by a coin flip.
- D. The CD caucuses shall elect the number of delegates to their respective

CD Committees that the DPO prescribes, and elect, in addition, one alternate delegate to each Committee plus one additional alternate for every full five delegates.

- E. Delegates and alternates to each committee shall be evenly apportioned by gender as is required by the rules of the Democratic Party of Oregon.
- F. Each delegation shall meet within 15 days of election to elect a Delegation Chair. This meeting will be called by the Delegation Chair whose term is expiring. If the Delegation Chair is unavailable or fails to call the meeting, the Multnomah County Party Chair or Vice Chair shall do so.

Section 3 - Duties and Removal for Failure to Serve

Delegates and Alternates shall:

- A. Faithfully attend meetings of the Committee to which they have been elected, and if appointed to a subordinate committee of that Committee, of said subordinate committee, so as to bring credit upon the Democratic Party in Multnomah County.
- B. Inform the Chair of the Delegation whenever unable to attend a meeting of the Committee to which the member was elected.
- C. Be removed automatically, upon being absent without advance notice to the Delegation chair at two meetings during the term to which they were elected, or four meetings regardless of advance notice, of the Committee to which elected or appointed. In the event of such removal the vacancy shall be filled by majority vote of the Central Committee or CD caucus, at the first meeting of the Central Committee occurring more than ten days after the removal.

The Delegation Chair shall:

- A. Keep attendance records
- B. Confirm attendance plans prior to meetings to ensure sufficient delegates and alternates to constitute a full voting delegation.
- C. The State Central Committee Delegation Chair shall be a member of the Executive Committee.

Section 4 – Service by Alternates

- A. At any meeting of the State Central Committee or Congressional District . Committee at which all delegates are not present, alternates in attendance shall be treated as delegates as may be required.
- B. At the time of their election alternates shall be ranked according to the number of votes they received, and substitutions shall be according to that ranking, provided that if possible the Alternate filling in shall be of the same gender as the Delegate who is absent.
- C. Alternates shall become delegates, in descending order of votes received, if delegate vacancies occur during the term of the delegation.

ARTICLE V

District Leaders and Assistant District Leaders

Section 1 - Election

A. Boundaries

Districts and District groupings shall be as follows:

1. State House Districts entirely within Multnomah County (36, 42, 43, 44, 45, 46, 47, 48, 49, 50) shall each organize individually. State House Districts 33 and 52, which are partially in Multnomah County, will also organize individually.
2. State House Districts 27, 31 and 35 shall organize together.
3. State House Districts 38 and 41 shall organize together.
4. State House Districts 48 and 51 shall organize together.

B. Organization meeting

1. Each District or District grouping shall hold an organization meeting within 30 days of certification of the results of the Primary Election at which Precinct Committee Persons (PCPs) are elected.
2. The meeting shall be called by the District Leader whose term is expiring. If the District Leader fails to call an organization meeting, the meeting shall be called by the County Party Chair.
3. The meeting may take place at a location within the District or District grouping or at the Party headquarters.
4. At the District organization meeting, the elected PCPs in attendance shall elect a District Leader and at least one Assistant District Leader.

C. Additional Assistant District Leaders

1. At said meeting or at any subsequent meeting the District PCPs may elect additional assistant district leaders as they may choose.
2. If a District elects additional assistant district leaders the person present who was first elected shall preside in the absence of the Chair.

Section 2 - Authority and Duties

The District Leader, or in the absence or upon the disability of the District Leader, the First Assistant District Leader, shall:

- A. Call and convene at least two District meetings per calendar year.
- B. Set the agenda for and preside over all meetings of the District;
- C. Maintain communication with, and encourage, all PCP's in the District so as to help them successfully function as PCP's;
- D. When the District is represented in the Legislature in either the House or the Senate by a Democrat, assist the Representative and /or Senator to whatever extent is reasonably possible and acceptable to the Legislator(s) in maintaining communication with PCP's and constituents, and in carrying out his or her legislative duties;
- E. Represent the District at meetings of the Executive Committee as prescribed in these By-laws; and,
- F. Appoint, from among the District's PCPs, standing committee members to represent the District on all standing committees except the Credentials Committee.

Section 3 - Removal and Filling Vacancies

A. Vacancy

1. If a District Leader resigns, dies or becomes unable to serve, the position shall be declared vacant by the Executive Committee.
2. If a District Leader fails both to attend Executive Committee meetings

and to call a District Meeting for a period of 6 months, the position shall be declared vacant by the Executive Committee.

B. Filling a Vacancy

1. A special meeting to elect a new District Leader shall be called by the first Assistant District Leader or, in the event that there is no Assistant District Leader, by the Chair or Vice Chair of the County Party, within 30 days of the position being declared vacant.
2. Notice shall be provided to all District PCP's of the meeting and its purpose at least 14 days before the meeting.
3. The MCDCC Chair may appoint an interim District Leader to serve until such vacancy has been filled.

ARTICLE VI Executive Committee

Section 1- Membership-

There shall be an Executive Committee of the Multnomah County Democratic Central Committee consisting of the following:

- A. Chair
- B. Vice Chair
- C. Recording Secretary
- D. Communications Officer
- E. Treasurer
- F. State Delegation Chair
- G. Historian (ex-officio)
- H. All Standing Committee Chairs
- I. All District Leaders
- J. The immediate past elected Chair of the MCDCC, as long as he or she remains a Multnomah County PCP

Section 2- Authority and Duties

The Executive Committee shall:

- A. Act for the MCDCC when time does not permit proper calling of a meeting of the MCDCC, provided that all such actions shall be reported to the MCDCC for endorsement or rejection at the next meeting of the MCDCC; B: Carry forward the programs of the Multnomah County, district, state and national levels of the Party, and provide leadership to the MCDCC and the County Party;
- B. Advise and assist the Officers and membership of the MCDCC as called for by statute and these Bylaws;
- C. Perform such other duties as the Central Committee may direct.

Section 3- Meetings

- A. The Executive Committee shall meet at least six times per year at a time and place to be announced at a prior Central Committee meeting, or if no Central Committee meeting will occur between the time the meeting is called and the time it will be held, by publication on the Website and e-

- mail to all PCPs who have provided e-mail addresses, as provided in Section 2 of Article XV;
- B. At least six day's notice of all Executive Committee meetings shall be given to its members; "notice" as used here means actual notice by any means, e-mailed notice to the last e-mail address provided by a member, or regular first class mail at least three days before the six-day notice period begins to the last address provided by the member;
 - C. A quorum shall consist of not less than seven members of the Executive Committee, including not less than one officer, not less than two district leaders, and not less than two standing committees chairs;
 - D. All meetings except that portion of any meeting devoted to the hiring or discipline of paid employees shall be open to the public. The minutes, (except for those portions dealing with personnel matters), including votes on any matter brought before the Executive Committee, shall be provided to any PCP upon the PCP's request.

ARTICLE VII

Administration Committee

Section 1 – Membership

The Administration Committee shall consist of the Chair, Vice Chair, Recording Secretary, Communications Officer, and Treasurer, and as ex-officio, the Historian.

Section 2 – Powers and Responsibilities

The Administration Committee shall have the power to:

- A. Hire, supervise, and dismiss staff as staff positions are authorized in the Party budget or by the Executive Committee;
- B. Contract for the use of facilities and services as authorized in the Party budget or by the Executive Committee;
- C. Under the leadership of the Party Chair, manage and supervise Party activities, including but not limited to the County Convention, fund raising, and primary and general election leaflet drops;
- D. Supervise the creation and management of the Party data base;
- E. Provide for the day-to-day operation of the Party; and,
- F. Assure that the rules and By-laws of the Party are enforced.

Section 3 – Meetings

- A. The Administration Committee shall meet upon the call of the Chair, or any two members, at such times and such places as it may decide, and may meet in person, by conference call, electronically, or by combination of all, as it shall find appropriate.
- B. No meeting shall be held without actual notice to all members, provided that a member may give advance permission to meet without notice to that member when that member anticipates being unavailable to receive notice.
- C. A quorum shall be four voting members, provided that a quorum shall be

- three voting members if at least one voting non-attende e has waived his or her attendance at the meeting.
- D. A majority vote of the voting members attending a meeting shall be sufficient to approve action by the Committee.

ARTICLE VIII

Standing and Special Committees and Work Groups

Section 1- The Standing Committees of the MCDCC are:

- A. Budget and Finance
- B. Campaign and Government Liaison
- C. Platform, Resolutions, and Legislation
- D. Community Action
- E. Rules
- F. Credentials

Section 2 – Membership of Standing Committees

- A. Credentials Committee
- B. The Credentials Committee shall be comprised of the Vice Chair of the Party, as Chair, all first-assistant district leaders, and up to 6 additional PCP's appointed by the Vice Chair.
- C. The membership of all the other standing committees shall be comprised of one person appointed by each District Leader, from among the PCPs of that Leader's District, for each 50 elected PCPs or fraction thereof in their District, with the advice and consent of the PCPs of that District; three members at large, appointed by the MCDCC Chair; and three members at large, to be appointed by the chair of the respective standing committees, and, on the Community Action Committee, the Chair of each Congressional District delegation.

Section 3- Duties of Standing Committees

- A. The Budget and Finance Committee shall:
 - 1. After soliciting input from all other standing committees, submit a bi-annual budget for the MCDCC to the Executive Committee by July 15th of even numbered years, for subsequent submission to the MCDCC at its first meeting after July 15th;
 - 2. Annually, prepare, and assist in implementing, a plan for raising the revenue to finance the activities called for in each current or proposed budget; and,
 - 3. Submit such reports to the MCDCC or the Executive Committee as may be requested by the MDCCC or the Executive Committee.
- B. The Campaign and Government Liaison Committee shall:
 - 1. Recruit candidates for all elective and appointive offices affecting this County and its citizens, including non-partisan offices;
 - 2. In consultation with members of the Democratic Party holding or nominated for partisan elective office, submit proposals and plans for campaign strategies, to include recommendations for allocating campaign resources;

3. Provide campaign services and aid to Democratic candidates nominated or endorsed by the MCDCC, and to the sponsors of ballot measures endorsed by the MCDCC;
 4. Maintain communication with elected Democrats representing Multnomah County voters at all levels of government to help coordinate and encourage public support for the passage of laws, and the implementation of policies, which are supported by the MCDCC;
 5. Upon the request of the Endorsement Task Force submit a report upon the performance of any office holder seeking the endorsement of the Party (see Article X, Section 4); and,
 6. Perform such other functions as may be requested by the Central Committee.
- C. The Platform, Resolutions and Legislation Committee shall:
1. Review, make recommendations, and report on resolutions submitted to the MCDCC;
 2. Using the products of work groups and such other sources as it decides appropriate, prepare and submit a proposed platform to all platform conventions of the MCDCC;
 3. Monitor and review proposed federal, state and local legislation, including initiative petitions, and submit recommendations thereon to the MCDCC;
 4. In cooperation with the Campaign and Government Liaison Committee, work with elected officials at all levels to achieve the legislative goals of the Democratic Party; and,
 5. Perform such other functions as may be requested by the Central Committee.
- D. The Community Action Committee shall:
1. Assist in developing and strengthening the Party organization at all levels by recruiting, training and mentoring new members;
 2. Provide coordination between the MCDCC and the state and district organizations;
 3. Be responsible for operating and staffing the fair booth of the MCDCC at public events;
 4. Coordinate with the work of the special committee which puts on the Celsi Dinner;
 5. Publish, with the help of the newsletter editor, a calendar of events of interest to Democrats for distribution to MCDCC members each calendar quarter;
 6. Network with communities and organizations within Multnomah County whose members may share interests with the Democratic Party;
 7. Assist and work with the Communications Officer in maintaining communications with other organizations;
 8. Provide coordination assistance to district leaders; and
 9. Perform such other duties as may be requested by the Central Committee.
- E. The Rules Committee shall:
1. Review the Bylaws no less often than bi-annually, and recommend amendments as needed;

2. Review, make recommendations and report on any proposed amendment to the Bylaws;
 3. Submit rules to govern the Platform Convention of the MCDCC to the Executive Committee, to be proposed at such Convention; and,
 4. Perform such other duties as may be requested by the Central Committee.
- F. The Credentials Committee shall:
1. Determine and certify the eligibility of MCDCC members to vote at meetings;
 2. Prepare and tally ballots for any election or vote on candidate or measure endorsement conducted at any meeting or convention of the MCDCC or its Executive Committee; and,
 3. Staff the organization election as set forth in Article IX, Section 1 of these Bylaws.

Section 4 – Special Committees

Special committees may be created by resolution of the MCDCC or its Executive Committee for such purposes and duration as the MCDCC or the Executive Committee shall decide. Membership and governance of such special committees shall be determined by the body creating the Special Committee, provided that the rules in this Article concerning notice and quorum shall apply to all such committees unless expressly waived by 2/3 vote of the MCDCC at a duly called meeting of the MCDCC.

Section 5- Quorum for Committees

A quorum for any duly called meeting of any standing or special committee shall consist of:

- A. The Chair of the Committee and two members of the Committee, or
- B. In the absence of the Committee Chair, the MCDCC Chair and two members of the Committee.

Section 6- Notice

Notice of all meetings of all standing committees shall be published in the Party newsletter or announced at the preceding Central Committee meeting not less than six (6) days before the Committee meeting, provided that a Committee may recess any meeting to a time and place certain announced at that meeting. Notice of meetings of any Special Committee shall be provided as dictated by the resolution creating that Committee.

Section 7 – Work Groups

- A. A Work Group may be created by the Chair after consultation with the PR & L Committee to address a specific issue or defined subject matter.
- B. Work Group members may be appointed by the MCDCC Chair, the PR & L Committee Chair, or the Campaign and Government Liaison Committee Chair. Members must be either Democrats who reside in Multnomah County, legislators who are members of the MCDCC under Article II, Section 2 of these Bylaws, paid staff of those legislators, or paid staff of a legislator who is a Multnomah County PCP. Work group chairs shall be appointed by the MCDCC Chair.

- C. Work group members may be removed by majority vote of the PR & L Committee at a meeting of that Committee for which notice of the proposal to remove a Work Group member has been given that member.
- D. The Chair of the PR & L Committee shall appoint a PR & L Committee member to serve as liaison between that Committee and each Work Group.
- E. A Work Group shall track and pursue the goals of, and report on legislative action concerning, those portions of the MCDCC Platform that are relevant to the subject matter assigned to that Work Group. Reports shall be submitted to the PR & L Committee in September of odd-numbered years, and at such other times as a Work Group chooses.
- F. No later than sixty days before the County Platform Convention each work group may propose platform language and legislative agenda items, relevant to its subject matter, to the PR & L Committee.

ARTICLE IX

Central Committee Meetings

Section 1- Organization Meeting

- A. The organization meeting of the Multnomah County Democratic Central Committee for the purpose of adopting bylaws and electing officers and delegations to the State Central Committee and Congressional District Committees shall take place in December of every even-numbered year or the January following.
 - 1. Those PCP's who were elected in the previous primary election, who remain qualified as elected PCPs and who are present during balloting shall be eligible to vote for officers and shall constitute a quorum.
 - 2. Elected and appointed qualified PCPs who are present during balloting shall be eligible to vote to adopt bylaws and elect State Central Committee and Congressional District Committee delegations.
 - 3. No proxies shall be permitted.
- B. The meeting shall be called by the Chair whose term is expiring, who shall give notice of time, date, place and agenda of the meeting to the Director of Elections of Multnomah County and to the Chair of the State Central Committee no later than forty (40) days prior to the meeting.
- C. The Chair whose term is expiring shall at the same time request from the Director of Elections a list of the names, addresses and other contact information, including electronic mail addresses or telephone numbers, of persons holding the office of precinct committeeperson in the Multnomah County Democratic Party as of the date of the meeting notice.
- D. Order of business for the organization meeting:
 - 1. Call to order by the Chair and adoption of an agenda.
 - 2. End of term Treasurer's Report.
 - 3. Introduction and installation of Temporary Chair, as selected by the Executive Committee.
 - 4. Report of the Credentials Committee.
 - 5. Adoption of the Bylaws.

6. Election of officers.
7. Election of delegates and alternates to the State Central Committee.
8. Election of delegates and alternates to the Congressional District Committees in caucuses.
9. Transfer of records and property to the new officers.
10. Other business.

E. Procedure for election of officers:

1. Following adoption of the Bylaws the Temporary Chair shall announce that the meeting is open for nominations for Chair.
2. Nominations for Vice Chair, Recording Secretary, Communications Officer, Treasurer, and Historian, in that order, will be declared open by the Temporary Chair after the completion of balloting for each office.
3. Only persons present at the meeting or persons who have certified in writing their intent to serve in office if elected may be nominated.
4. All nominees shall be allowed to speak, or to have PCPs speak on their behalf, for not more than 10 minutes per nominee.
5. Balloting will open for each office upon completion of speeches for that office.
6. Voting shall be conducted by secret ballot, unless there is only one person nominated for an office, in which case the vote may be taken by voice.
7. A majority shall be required to elect. If no candidate for an office receives a majority, balloting shall continue until one candidate receives a majority of the votes cast. If there are just two candidates on a ballot, and there is a tie vote, the winner shall be determined as agreed by the candidates, or if the candidates cannot so agree, by a flip of a coin.

F. Procedure for election of State Central Committee delegation:

1. Election of delegates and alternates to the State Central Committee shall be by elected PCPs of the MCDCC, by secret ballot.
2. Each PCP shall have as many votes as there are positions open, and may mark up to that number on his or her ballot, but may vote only once for any candidate. Any ballot with more candidates marked than positions open shall be invalid.
3. The delegates, or in the case of an odd number, the delegates and first alternate, will consist of an equal number of men and women. Remaining alternates are elected in rank order of replacement preference with each successive two alternates consisting of one man and one woman.
4. Vacancies, as reported by the delegation Chair, may be filled at any Central Committee meeting.
5. The Elections Committee shall certify the election of delegates and alternates according to the number of positions open, and the ranked number of votes received by each nominee, and provide that ranked list to the currently serving delegation chair.
6. The State Central Committee delegation shall meet within 30 days to elect a chair. The person serving as chair in the previous term shall call the meeting and serve as chair until a replacement is elected. The

serving chair shall notify newly elected delegates and alternates of the date, time and place of this meeting within 14 days of the organization meeting. If the chair fails to do so, the chair of the County Party shall call the meeting.

- G. Procedure for election of Delegates and Alternates to each Congressional District Committee
 - 1. Election of delegates and alternates shall be conducted separately by caucuses consisting of PCPs from the respective congressional districts. Alternates shall be ranked according to the number of votes received.
 - 2. The Elections Committee shall provide the Democratic Party of Oregon with the ranked list of delegates and alternates within ten days of their election.
 - 3. Organization of the Congressional District Committees is governed by bylaws of the Democratic Party of Oregon, and takes place during the first quarter of the year following a General Election.
- H. If a delegate vacancy occurs in either the delegation to the State Central Committee, or to a Congressional District Committee, the first Alternate shall become Delegate. Election to fill an alternate vacancy shall be held at the first meeting of the MCDCC occurring more than ten days after the vacancy occurs.

Section 2- Regular Meetings

- A. The MCDCC may appoint the time, date, and place of its meetings. Those members present shall constitute a quorum at any properly noticed regular or special meeting. Meetings shall be held no less often than every 91 days.
- B. All meetings of the Central Committee, its Executive Committee and its standing or special Committees shall be open to the public except as provided in Section 3 of Article VI, above, provided however that only members of the MCDCC may vote, and provided further that debate shall be limited to members unless permitted otherwise by majority vote of the PCPs at the meeting.
- C. All meetings of the MCDCC and its committees shall be held within Multnomah County except that meetings of a legislative or congressional district which includes areas outside Multnomah County may be held in any part of any county into which that district extends.

Section 3- Special Meetings

Special meetings may be called by the Chair or the Vice Chair or any forty (40) members. Whoever calls for the meeting shall provide the location, which must be in Multnomah County. Any matter not included in the published agenda for the meeting may not be considered at that meeting unless agreed to by 4/5 of the members present at the meeting.

Section 4- Notice of Meetings

Notice of any Central Committee meeting, stating the time, date, place, and the agenda, shall be provided all members of the MCDCC at least 6 days in advance, by the person(s) calling the meeting.

Section 5- Substantive Resolutions

- A. Definition: A substantive resolution is a resolution, submitted by five PCPs or by any standing or special committee for consideration by the Party, which supports or opposes any proposed or existing legislation, initiative petition, or government policy which affects or might affect the citizens of Multnomah County, and which does not substantively merely restate a position taken by either the County Platform, or a resolution previously adopted by the MCDCC.
- D. Procedure
 - 1. When submitted by or through a standing or special committee: Any substantive Resolution submitted with a do-pass recommendation by any standing or special Committee may be adopted at any meeting of the MCDCC as follows:
 - a. By majority vote: Any resolution which was either published to PCPs at least ten days before the meeting, or which was provided PCPs at the last MCDCC meeting before the resolution is considered; or
 - b. By 2/3 vote: any resolution not previously published to PCPs.
 - 2. When submitted by five members:
 - a. By majority vote: when submitted to the Chair for referral to a Standing Committee at least 28 days before the MCDCC meeting voting on the resolution. In this case the Chair shall within 7 days refer the proposed resolution to the appropriate Standing Committee and cause a brief summary of the resolution to be published in the next newsletter. The proposed resolution shall be placed on the agenda of the first MCDCC meeting more than 27 days after its submission to the Party Chair, and If at that MCDCC meeting the Committee to which it is referred has not reported back with a recommendation of pass, do not pass, or to amend, the resolution shall be voted up or down as submitted. If the Committee has reported back with a proposal to amend, the body shall first decide, by majority vote, whether to consider the original or the amended proposal, and shall then vote to approve or disapprove. Provided that a motion to table shall at all times be in order, and provided further, amendments from the floor shall be permitted if approved by a 2/3 vote;
 - b. By 2/3 vote: when submitted less than 28 days before the meeting voting on the resolution, and notice has been given PCPs as provided in Article XV, Section 2 of these Bylaws;
 - c. By unanimous consent: at any duly called MCDCC meeting.

Section 6: Eligibility to Debate Substantive Resolutions

No persons other than MCDCC PCPs shall participate in the debate of any substantive resolution unless permission is granted by majority of the PCPs present and voting.

Article X Campaign Endorsements

Section 1 - Timing

No later than 40 days before the election, the MCDCC shall consider and vote on proposals to endorse ballot measures during its regular meetings or at a duly called special meeting.. MCDCC will not make candidate endorsements, but will support Democrats nominated in a Primary election and Democrats who have no Democratic opponents in a runoff election.

Section 2 - Candidates and Issues Eligible for Endorsement

- A. Any initiative petition currently being circulated and any ballot measure that will be on the ballot in the coming election shall be eligible for endorsement or opposition.
- B. An Initiative, or Referendum petition becomes eligible for endorsement or opposition when a draft ballot title is submitted for approval.
- C. Nomination in a Democratic Primary shall constitute endorsement for the General Election for partisan office, and shall be the only endorsement made by the Party in partisan elections.

Section 3 - Balloting and interpretation of voting

- A. Balloting shall be by secret ballot. Ballots shall provide for "yes," "no," and "no endorsement." A "yes" vote shall mean in favor of the measure; a "no" vote shall mean in opposition to the measure, and "no endorsement" shall mean taking no position for or against the measure.
- B. Endorsement of or opposition to an initiative petition constitutes endorsement of or opposition to a resulting ballot measure.
- C. Majority required, and Requirements for Ballot Eligibility:
 1. The affirmative vote of a 2/3 majority of all members present and voting is required to endorse; if neither "yes" nor "no" receives the vote of 2/3 of the members present and voting, the result will be no position taken.
 2. Any failure to mark an option for a measure will be counted as a vote for "no endorsement," that is, a vote to take no position on that measure.

Section 4 - Endorsement Task Force

- A. Description
 1. There shall be a seven-member Endorsement Task Force ("ETF") composed of seven PCPs appointed by the Administration Committee with the advice and consent of the Executive Committee. The Party Chair and Vice Chair will serve as ex-officio members.
 2. The ETF shall be appointed by March 1 following each Organization Meeting and receive requests for endorsement throughout its term.
 3. The ETF shall elect its chair and establish its rules of procedure by a majority vote of the membership.
- B. Duties: The ETF shall:
 1. Determine which measures meet the criteria for eligibility for

endorsement set out in Section 2 of this Article, and from those, by a majority vote of the committee, which measures are of sufficient significance to the Multnomah County Democratic Party as a whole to merit endorsement consideration by the Central Committee.

2. Invite requests for endorsements from sponsors of initiatives/ballot measures selected for endorsement consideration;
 3. Determine appropriate deadlines for endorsement requests and submission of materials in support of those requests;
 4. Gather information about all measures being considered for endorsement as it finds relevant to the deliberation;
 5. Make a timely report to the Administration Committee on its findings concerning the measures in the coming election. The report shall include:
 - a. A recommendation to endorse, oppose, or take no position on each measure considered, together with a brief rationale for the recommendation; and
 - b. An enumeration of the criteria used to arrive at recommendations.
 6. In rendering its recommendations, the ETF shall consider a measure's alignment with positions contained in the County and State Platforms and Legislative Agendas.
- C. Submission of Report to Membership
The Administration Committee shall provide copies of the ETF's report to PCPs at least seven days prior to the meeting at which endorsements will be considered.

Section 5 - Benefits of Endorsement

- A. Use of Endorsement by Measure Sponsors:
The sponsors of any measure endorsed, or the sponsors of an endorsed opposition campaign may publicize the endorsement as they wish.
- B. The Chairs of the Campaign and Government Liaison Committee and the Endorsement Task Force and the County Party Chair shall, jointly and in consultation with Party campaign staff if any, prioritize Party volunteer resources in support of endorsed campaigns.
- C. Circulation of Literature by Party volunteers:
Any endorsed campaign may provide literature to include in Party-organized canvasses and literature drops, whether organized at the County, District or Precinct level. Party volunteers will distribute literature provided by the campaigns along with Party-produced materials. Endorsements will be publicized in internal Party communication vehicles, including the monthly Newsletter, email subscription lists and the party website, and in a press release reporting the results of the vote.
- D. Subject to the rules of the Democratic Party of Oregon, endorsed campaign committees shall be provided access to the Party's voter file.
- E. The benefits of endorsement will be enumerated at the endorsement meeting and in a written communication to endorsed campaigns.

ARTICLE XI Conventions

Section 1: County Platform Convention

A. Timing, Rules, and Procedure

In even numbered years, no later than 45 days before the State Platform Convention the Party shall conduct a convention, open to all members of the Party, to consider and adopt a County Platform. A quorum for the Convention shall consist of fifty percent plus one of the members registered and present one hour after the convention convenes. Proposed rules and procedures to govern the convention, and the preparation therefore, shall be submitted to the Administration Committee by the Rules Committee no later than 60 days before the Convention, and shall be considered by the MCDCC at its first meeting after the tenth day of the submission of the proposed rules. The Convention shall be called to order by the MCDCC Chair. The first order of business shall be to elect a permanent Chair. The Convention may thereafter amend the rules for the Convention as it sees fit.

B. Submission of Platform:

Within 21 days of the end of the Convention the platform adopted by the Party shall be submitted to the State Party for consideration at the State Platform Convention.

Section 2: State Convention

The Party shall elect delegates and alternates to the State Democratic Party Platform Convention as provided for and authorized by the rules of the State Democratic Party. Delegates and alternates may be elected at and by the County Platform Convention; any spots not filled at the Platform Convention may be elected by the MCDCC at any MCDCC meeting held between the County Convention and the State Convention. If the slate allowed by the DPO rules is not filled by the County Convention or the MCDCC, it may be filled by election by the County's delegates in caucus before or at the State Convention.

ARTICLE XII Celsi Dinner and Awards

Section 1: Celsi Dinner

Each year, at a time to be set by the Administration Committee with the approval of the Executive Committee, the MCDCC shall hold the Dick Celsi Dinner, to help finance the Party and to honor Democratic Party activists. The Dinner shall be arranged and supervised by a special committee, appointed, no later than 60 days after the previous Dinner, by the Chair with the approval of the Executive Committee.

Section 2 – Celsi Award

A. Each year the MCDCC shall present the Dick Celsi Award to a PCP of the

- Party who emulates Dick Celsi's dedication to the Party and to grassroots activism.
- B. To be eligible for the award a PCP must have not previously received the Award. Officers shall be ineligible for the award during their term in office.
 - C. The Administration Committee shall each year solicit written nominations, on a form created for that purpose, which shall call for a description of the nominee and the nominee's service to the Party. Nominations shall be open for a minimum of 30 days. The Administration Committee shall submit up to three finalists and their qualifications to the first meeting of the MCDCC after the nomination deadline, to be voted on by secret ballot at that meeting. The ballots shall be collected and tallied by the Vice Chair, and the recipient of the award shall be announced at the annual Celsi Dinner.

Section 3 – McCoy Award

- A. In any year, the MCDCC may present the McCoy Award to a present or past elected official who resides in Multnomah County. The award shall only be given when the Executive Committee determines that a nominee for the award has, in his or her capacity as an elected official, provided significant service both to the MCDCC, and in support of MCDCC platforms and legislative agendas.
- B. The Administration Committee shall invite written nominations, on a form created for that purpose which calls for a description of the nominee and the reasons for the nomination. If the Administration Committee decides one or more nominees might qualify for the Award, it shall submit all nominations it deems worth considering to the Executive Committee, which shall decide whether to submit a recommendation to the MCDCC to present the award that year. If the recommendation is to present the award, the name or names of the nominees shall be submitted to the MCDCC at the same meeting the nominee(s) for the Celsi Award are submitted, to be voted on by secret ballot at that meeting. The MCDCC may vote to, or not to, approve making the Award. If an award is approved the recipient shall be honored at the annual Celsi dinner.

ARTICLE XIII Redistricting

Notwithstanding any provisions elsewhere in these Bylaws, the terms of all district leaders, assistant district leaders, and delegates and alternate delegates to the congressional district committees, shall end on the day following a meeting on the MCDCC Central Committee in the February immediately following the final designation of district boundaries after each decennial census. At said February meeting, district leaders, assistant district leaders and delegates and alternate delegates to the congressional districts matching the newly defined districts shall be elected with terms to start the following day and to run until the next organization meeting.

ARTICLE XIV

Vacancies in Partisan Elective Positions

Section 1: Vacancy in Nomination

Whenever a vacancy occurs in the Democratic nomination for a partisan elective office for a District in which more than half of its voters live within Multnomah County, the nomination shall be filled by majority vote of qualified Precinct Persons meeting in a place convenient to the residents of that District, specially called by the Chair for that purpose. A Precinct Person is qualified to vote who has held his/her current position as Precinct Person since before the vacancy occurred and who resides in the District. The meeting shall be held no sooner than twelve hours after all qualified PCP's have been informed of the meeting, or three days after mailed notice of the meeting has been sent, whichever shall first occur, and no later than 21 days after the vacancy occurs. When the vacancy occurs in a District in which less than half of its voters live in Multnomah County, it shall be filled according to statute and the rules of the County with the most voters residing in the District. The vacancy shall be deemed to occur upon the receipt by the Secretary of State of the nominee's resignation, or the death of the nominee.

Section 2: Vacancy in Office

- A. Whenever a vacancy occurs in any partisan elective office which, under ORS 171.051, calls for nomination by the Party for appointment to such vacant office, such nomination shall be made as set forth in this Section 2.
- B. The Chair shall call a nominating convention as required by statute, at a time and place convenient to the PCPs eligible to vote upon the nomination.
- C. Nominating conventions shall be conducted according to the following rules:
 1. Any person qualified under state law to fill a vacancy in a partisan office elected wholly from within Multnomah county may seek the nomination of the Party by notifying the Chair, in writing, that he or she:
 - a. Seeks the nomination;
 - b. If nominated will not withdraw from consideration by the appointing authority; and,
 - c. Will, if appointed, serve in the office sought.
 2. All and only candidates whose written pledge forms are physically received at a place designated by the Chair at least twenty four (24) hours before the nominating convention shall have their names printed on the ballots at the convention. Names shall be printed in random order as described in ORS 254.155. The ballots shall provide space for writing in additional names.
 3. Delegates eligible by statute to vote shall register with the Credentials Committee. No Delegate shall be awarded voting credentials who cannot produce proof of identity, satisfactory to

the Credentials Committee, which may include photo ID. No Delegate shall be awarded credentials after the Credentials Committee report has been called for by the Chair, which shall not occur less than thirty (30) minutes after the time set in the notice for the convention.

4. Visitors and candidates for nomination (including those who are voting Delegates) shall be seated apart from voting Delegates.
5. After the convention has been called to order, the Chair shall request motions to fill in the blanks in paragraph 7 and 10 of this Subsection C. The convention may choose to nominate no fewer than three (3) and no more than five (5) candidates.
6. At the appropriate time, the Chair shall read the names of the candidates for nomination. As each candidate's name is called they shall orally indicate their willingness to serve if appointed.
7. The candidates shall then be allowed to address the convention for no more than ___ minutes each. The order of speeches shall be determined by lot. If the Chair determines that there is enough time, he or she may allow questions from the Delegates; provided that the delegates, by majority vote, may overrule the Chair's determination. Such questions shall be limited to ___ minute/s in which to respond. The order of candidate responses shall be reversed for each successive question.
8. After the conclusion of the candidates' presentations and any question period the delegates may, upon a vote of the majority present in favor, caucus to discuss the nominations, with the candidates excluded, for such time as the delegates decide.
9. At the close of the caucus, or if no caucus, of the candidate speeches and any question period, the Chair shall call for the first round of balloting. As each Delegate's name is called, the Delegate shall place the Delegate's ballot in the box provided. Delegates may vote for any number of candidates for nomination not exceeding the number of nominations remaining to be filled. Delegates may not vote twice on the same ballot for the same candidate. No ballot shall be counted on which the Delegate voted for more than the appropriate number of candidates. All ballots shall be verified by the Credentials Committee for eligibility and compliance with this rule before any ballot may be counted. Candidates or their representatives may observe the counting of the ballots provided that they do not disrupt or impede the tellers. No appeal of the decision of the Credentials Committees shall be heard after counting has begun.
10. The Chair shall announce the results of the balloting.
 - a. If ___ candidates receive a majority of the votes cast, balloting shall cease. If more than ___ candidates receive a majority of the votes cast, the Chair shall call for a second ballot among only those candidates who received a majority of the votes cast in the first ballot. If more than ____ candidates receive a majority on the second ballot, the person who received the fewest votes shall be dropped. If there are still more than _____ candidates remaining,

the Chair shall call for a third ballot, dropping the candidate who received the fewest votes, and shall continue to call for additional ballots until only ____ candidates remain. If there is at any a time a tie between candidates which affects the elimination of a candidate from consideration the tie shall be resolved by lot, according to a method chosen by the Chair.

- b. If fewer than ____ candidates receive a majority of the votes cast, the Chair shall call for a second ballot, and for successive ballots if needed. On each successive ballot, any candidate receiving a majority of the votes cast shall be declared nominated and the candidate receiving the fewest votes shall be eliminated. Balloting shall continue among the remaining candidates until ____ candidates have been nominated.
11. After the requisite number of nominations have been made, the chair shall forthwith report the names of the nominee to the appropriate authorities.

ARTICLE XV

Procedural Rules, Notice, and Use of Voter File

Section 1. Parliamentary Authority and Procedure

Rules of procedure in Robert's Rules of Order, most recently revised, shall govern the Party in all cases not otherwise provided by statute, these Bylaws, or the Bylaws of the Democratic Party of Oregon.

Section 2. Notice

- A. Definition: "Notice" to a PCP, as used in these Bylaws, unless otherwise specifically stated in these Bylaws, shall mean :
 1. Actual personal notice, by whatever means;
 2. Announcement at any duly scheduled or called meeting of the Central Committee;
 3. Three business days after mail via the United States Postal Service via first class mail, first-class postage prepaid;
 4. 48 hours after sending by electronic mail to the last e-mail address furnished by a PCP; or,
 5. 7 days after publication in the Party newsletter.
- B. Addresses for Notices
- C. Any notice to a PCP shall be deemed to be properly addressed if:
 1. When written and mailed, it is addressed to the last post office address furnished the Administration Committee by the PCP;
 2. When via e-mail, it is sent to the last e-mail address furnished the Administration Committee by the PCP, unless the PCP has in writing informed the Administration Committee he or she will not accept notices by e-mail.

Section 3. Proxy Voting

There shall be no proxy voting allowed at any meeting of the MCDCC, the

Executive Committee, or any Standing Committee. The Administration Committee may but is not required to permit proxy voting at its meetings

Section 4. Access to State Committee Voter File

Direct access to the voter file maintained by the State Central Committee, through the MCDCC, shall be limited to persons specifically authorized by these Bylaws, the Administration Committee, staff specifically authorized by the Administration Committee to have access, and to such other persons as may be authorized by the Executive Committee, provided that all access shall comply with the requirements of the rules and regulations of the DPO.

**ARTICLE XVI
Amendments**

These Bylaws may be amended as follows:

Section 1 - By majority vote:

- A. At any meeting of the MCDCC provided that notice of the proposed amendment was given in the notice of the meeting, and the proposed amendment has been considered by the Rules Committee, or the Rules Committee has had the proposed amendment for more than 30 days and has not submitted a recommendation to the MCDCC;
- B. At any regular meeting of the MCDCC provided that copies of the proposed amendment(s) were provided PCPs at the previous regular meeting, together with a notice that adoption of the amendment(s) would be moved at the next regular meeting;
- C. At the organization meeting.

Section 2 - By two-thirds vote:

At any meeting of the MCDCC provided that at least 14 days before that meeting notice of the proposed amendment(s), together with a copy thereof, were provided PCPs, and a copy of the amendment(s) were posted on the MCDCC website.

Section 3 – By Unanimous Consent:

At any regular meeting of the MCDCC.